

CHADWICK-MILLEDGEVILLE CUSD #399 REGULAR BOARD MEETING
JUNE 20, 2011

The Regular Meeting of the Chadwick-Milledgeville Community Unit School District #399 Board of Education was held at the Milledgeville School on Monday, June 20, 2011, at 7:00 p.m.

MEMBERS PRESENT: P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave and D. Wagenknecht. S. Baylor-Schmidt arrived at 7:20 p.m.

ADMINISTRATORS PRESENT: Dr. Edward Olds III, Interim Superintendent, T. Schurman, Assistant Superintendent, and Paula Rademacher, High School Principal.

OTHERS PRESENT: None

CALL TO ORDER: The meeting was called to order by the Board Vice-President, Elmer Rahn, Jr. A motion was made by K. Gebhardt and seconded by S. Schave to approve the posted agenda. Roll call vote showed P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

CONSENT ITEMS: A motion was made by D. Wagenknecht and seconded by P. Eubanks to approve the following consent items as presented.

- A. Minutes of the May 16, 2011 Regular Board Meeting.
- B. Payment of bills for June, 2011
- C. Treasurer's report for May, 2011
- D. Hot Lunch Report for May, 2011
- E. Student Activity Fund Account Summary for May, 2011

Roll call vote showed P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

COMMENT FROM THE PUBLIC: The Board Recognized Employees with Perfect Attendance: Tom Digmann, John Nesemeier, Amber Smith, Martin Stauffer, Dave VanLangen, Sue Williams, and Jason Wroble.

Letters of congratulations to spring athletic teams and individuals were read and signed for Coach Jason Wroble and the Milledgeville-Eastland Girls Track Team on qualifying for state, Kevin Glasstetter on his state championship in track, and Coach Sarah Spears and the Milledgeville High School Softball team on their fine season.

A thank you was sent to the Polo School Dist. for use of their activities bus.

The Board received a thank you from the family of Gretchen Smith and from the family of Doris Judas.

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STUDENT HANDBOOK CHANGES 2011-2012: The Board heard the first reading of handbook changes for 2011-2012: for the Chadwick Building to add a lunch charge policy; and for the Milledgeville Building, numerous updates and changes were discussed by Principal Rademacher.

GASOLINE/FUEL, BREAD AND MILK BIDS: A motion was made by L. Hutchison and seconded by K. Gebhardt to accept the bid of IBC Hostess Brands, Davenport, Iowa for bread products for the 2011-12 school year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

A motion was made by S. Schave and seconded by P. Eubanks to accept the bid of Anderson-Erickson, Des Moines, Iowa for milk products for the 2011-12 school year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

A motion was made by P. Eubanks and seconded by L. Hutchison to accept the bid of Milledgeville Oil, Milledgeville, Illinois for fuel for the 2011-12 school year. Roll call vote showed P. Eubanks, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye; S. Baylor-Schmidt voting nay, and K. Gebhardt abstained. Motion carried.

TECHNOLOGY SERVER SUPPORT AND MAINTENANCE AGREEMENT: The Board approved a three year technology server support and maintenance agreement with Entre Computer Solutions, Machesney Park, Illinois. Entre will install and maintain a new virtual server rack. In addition, they will monitor and maintain our network. A motion to approve the three-year Entre proposal as presented at \$27,675 per year was made by S. Baylor-Schmidt and seconded by S. Schave. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

STUDENT FEE SCHEDULE AND LUNCH PRICE INCREASES: The Board considered and set fees for 2011-12 School Year. Mr. Schurman noted that we have not raised fees since 2008. Due to reduced funding by the state and increasing fuel and commodity prices Mr. Schurman recommended that we raise book rental fees \$5 since we need to purchase textbooks for several classes over the next two years. Lunch prices must be increased in order to comply with USDA minimum price requirements. In addition, milk prices need to be increased in order to cover purchase price and refrigeration costs. Finally, Mr. Schurman proposed a \$10 per activity transportation fee in order to supplement our transportation budget which has been poorly funded by the state the past two years. All other fees were left the same. A motion was made by L. Hutchison and seconded by S. Baylor-Schmidt to approve school fee increases for 2011-12 as proposed. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

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PREVAILING WAGE RATES: A motion was made by D. Wagenknecht and seconded by E. Rahn to approve the Resolution of Compliance with Prevailing Wages. Roll call vote showed P. Eubanks, K. Gebhardt, S. Schave, and D. Wagenknecht voting aye. S. Baylor-Schmidt, L. Hutchison, and E. Rahn voting nay. Motion carried.

JUNIOR HIGH MATH CHANGE: A motion was made by S. Baylor-Schmidt and seconded by D. Wagenknecht to approve the following junior high math sequence change: 7th grade Pre-Algebra, 8th grade Algebra--in response to the Common Core Standards 7th grade general math will be eliminated and pre-algebra will be taught to all 7th grade students. In addition, all 8th graders will now take algebra. Voice vote showed 7 ayes and no nays. Motion carried.

DESIGNATE SUPERINTENDENTS TO SIGN OFF ON FINANCIAL STATEMENTS: A motion was made by L. Hutchison and seconded by K. Gebhardt to designate Interim Superintendent Dr. Olds and Assistant Superintendent Tim Schurman to review, accept, and sign-off on the financial statements of the district which include the audit report, annual financial report, and the annual data collection for single audits. Voice vote showed 7 ayes and no nays. Motion carried.

ADOPTION OF BOARD RESOLUTION: A motion was made by S. Schave and seconded by K. Gebhardt to approve adoption of a board resolution regarding Governmental Auditing Standards Board Statement #54 and district compliance with the new standard. Voice vote showed 7 ayes and no nays. Motion carried.

AGRICULTURE/SCIENCE DEPARTMENT ANNUAL REPORT: The Board heard the Agriculture/Science Department Annual Report--Mrs. Feltmeyer's report detailed classes offered, enrollment, units taught, funding, FFA officers, FFA activities, and FFA Awards. Mr. Schurman complemented Mrs. Feltmeyer on going above and beyond for her students.

TECHNOLOGY HARDWARE/SOFTWARE PURCHASE PROPOSAL: A motion was made by S. Baylor Schmidt and seconded by K. Gebhardt to approve the technology hardware/software purchase proposal (Equipment \$42,000, Smartboard repairs \$3,500, printer supplies \$8,000, parts/repairs \$3,000, software \$4,500, software licenses, filters, etc., \$14,000). Technology Coordinator Mr. Stauffer detailed what technology hardware the district will purchase this coming year: replace 11 staff machines, replace Smart Board projectors, new high school lab computers, new monitors to replace old CRT monitors, new staff printers, supplies, and software licenses. The estimated cost of these purchases is approximately \$75,000. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

RESOLUTION FOR PURCHASES BY BOARD MEMBERS: A motion was made by L. Hutchison and seconded by K. Gebhardt to approve a resolution that there have been

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no purchases made by members of the board of education from the Chadwick-Milledgeville CUSD #399 for fiscal year 2011. Voice vote showed 7 ayes and no nays. Motion carried.

LIABILITY INSURANCE PACKAGE: A motion was made by L. Hutchison and seconded by K. Gebhardt to approve the following insurance providers for the 2011-12 school year: Trissel Graham and Toole with Star Insurance for Workman's Compensation (\$24,861), Broker's Risk for Treasurer's Bond (\$1,794), Hanover for Liability and Legal Liability (\$40,119). This is an increase from last year due to the fact that they increased the replacement value on our buildings and we had several claims. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

CLOSED SESSION: A motion was made by E. Rahn and seconded by L. Hutchison to convene in Closed Session at 8:45 p.m. to consider information regarding the appointment, employment, or dismissal of an employee or officer; contract negotiations; and to review student disciplinary matters. Voice vote showed 7 ayes and no nays. Motion carried.

A motion was made by K. Gebhardt and seconded by P. Eubanks to reconvene into regular open session at 10:09 p.m. Voice vote showed 7 ayes and no nays. Motion carried. The following motions were approved following closed session.

COLLECTIVE BARGAINING AGREEMENT: A motion was made by P. Eubanks and seconded by K. Gebhardt to approve a three-year Collective Bargaining Agreement between the District and the CMEA for the years 2011-14. A 2% raise to the base was agreed to each year of the contract. In addition, certified staff will pay a portion of health insurance premium increases over 5%. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

RESIGNATION: A motion was made by L. Hutchison and seconded by S. Baylor-Schmidt to accept the resignation of McKenzie Crase, fourth grade teacher. Voice vote showed 7 ayes, no nays. Motion carried.

RESIGNATION: A motion was made by P. Eubanks and seconded by D. Wagenknecht to accept the verbal resignation by Harlen Meinsma, Chadwick custodian, June 1, 2011. Voice vote showed 6 ayes, one nay. Motion carried.

REDUCTION IN FORCE: A motion was made by K. Gebhardt and seconded by P. Eubanks to approve the RIF of Catherine Cornelius, junior high one-on-one special education aide. Her services are no longer needed due to the fact that the student she served no longer requires a one-to-one aide. Voice vote showed 7 ayes, no nays. Motion carried.

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LEAVE OF ABSENCE: A motion was made by K. Gebhardt and seconded by L. Hutchison to approve a one-year leave of absence for the 2011-12 school year for Sue Litwiller, junior high special education teacher. Voice vote showed 7 ayes and no nays. Motion carried.

SUMMER SCHOOL EMPLOYMENT: A motion was made by K. Gebhardt and seconded by S. Baylor-Schmidt to approve Robin Palmer as a summer school teacher for this summer. We had a large number of students sign up for summer school this year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

EMPLOYMENT: A motion was made by K. Gebhardt and seconded by P. Eubanks to approve Keith Mayne as a high school football coach for the 2011 season on the condition that his salary is paid out of the football activity account. Voice vote showed 7 ayes and no nays. Motion carried.

HIGH SCHOOL PRINCIPAL CONTRACT: Approval was tabled regarding the one-year contract extension for Milledgeville High School Principal Paula Rademacher for the 2011-12 school year.

EMPLOYMENT: A motion was made by L. Hutchison and seconded by S. Baylor-Schmidt to approve the hire of Ms. Amy Strehlow as 5th grade elementary teacher for the 2011-12 school year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

EMPLOYMENT: A motion was made by K. Gebhardt and seconded by D. Wagenknecht to approve the hire of Ms. Jenna Adolph as a junior high special education instructor for the 2011-12 school year to fill the vacancy created by Sue Litwiller's leave of absence. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

EMPLOYMENT: A motion was made by P. Eubanks and seconded by K. Gebhardt to approve the hire of Ms. Cheryl Neumann as part-time district band instructor for the 2011-12 school year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

EMPLOYMENT: A motion was made by K. Gebhardt and seconded by P. Eubanks to approve the hire of Mr. Hunter Allspaugh as district technology aide for the 2011-12 school year. Hunter will provide workstation support, troubleshoot, hardware repair, training, website maintenance, and other duties yet to be assigned. Roll call vote showed

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S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

EMPLOYMENT: A motion was made by P. Eubanks and seconded by D. Wagenknecht to approve the hire of Mr. Steve Adey as a full-time custodian at the Chadwick building. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, K. Gebhardt, L. Hutchison, E. Rahn, S. Schave, and D. Wagenknecht voting aye. No nays. Motion carried.

DISCUSSION OF ADDITIONAL REPORTS:

IASB Convention Plans November 18-20 were discussed.

On Educational and Legislative Issues, Mr. Schurman reported that the governor recently signed SB 7 the education reform bill into law. The new law brings sweeping changes to teacher evaluation, principal evaluation, removes seniority from the criteria used for determining district cuts, and limits the ability for teachers to strike. In addition, it was announced that transportation reimbursement payments will not be received before the end of the fiscal year.

Principals' Report: Mrs. Rademacher reported that high school graduation went very well and that the senior class donated \$2,200 to the FFA Garden Project in front of the Milledgeville building. In addition, Mrs. Rademacher discussed possibly moving high school graduation to the week prior to Memorial Day either on Saturday evening or Sunday afternoon.

Superintendent's Report: Summer Work update-regular cleaning, painting, and maintenance. It is hoped that the high school gym can be painted prior to the start of the 2011-12 school year. No other major projects are planned.

Initial ISAT Scores-Milledgeville Elementary, Chadwick Elementary, and Chadwick Junior High all made AYP with strong scores. Milledgeville Elementary 81.8% meet/exceed reading, 95.5% meet/exceed math; Chadwick Elementary 84.3% meet/exceed reading; 95.2% meet/exceed math; Chadwick Junior High 91.5% meet/exceed reading; 96.2% meet/exceed. Congratulations to each of the schools' students and teachers. In addition, Mr. Schurman noted that the attendance rate for the three schools was 97.2%

Graduations-went well and were well attended. Summer school was discussed.

The Staff Appreciation Dinner-was held on Saturday, May 21, 2011. Staff members that received the Rock Award this year were as follows: Chadwick Building Mrs. Robin Palmer, 5th grade teacher for going above and beyond for her students on a daily basis. In addition, Mrs. Palmer exhibits enthusiasm, creativity, and excellent differentiation of instruction for her students. Milledgeville Building Rock Award Winner Mrs. Barb

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Peugh for outstanding instruction and her tremendous sponsorship of our SADD group at Milledgeville High School.

Market Day report-Parents for Progress and Mrs. Dawn Waite raised \$1,386 this school year. Money raised by the programs supports academic programs and is used to purchase supplies for teachers. Over the years the Market Day program has raised \$31,670. A debt of gratitude is owed to Mrs. Dawn Waite who has spearheaded this fundraising program for many years!

ADJOURNMENT: A motion was made by S. Baylor-Schmidt and seconded by D. Wagenknecht to adjourn the meeting at 10.39 p.m. Voice vote showed 7 ayes. No nays. Motion carried.

PRESIDENT

SECRETARY